

BID NOTICE BOROUGH OF LODI

Notice is hereby given that sealed bids will be received by the Borough Clerk on behalf of the Mayor and Council of the Borough of Lodi, Bergen County, New Jersey for the Purchase, Planting and Pruning of Shade Trees at the Lodi Municipal Complex, One Memorial Drive, Lodi, New Jersey on Wednesday, November 30, 2016 at 11:00 a.m., local prevailing time. The Bid Proposals so received shall be opened and read aloud at that time.

Specifications, bid proposal forms and contract documents for the services so specified, as prepared by the Borough of Lodi, shall be on file at the office of the Borough Clerk of the Borough of Lodi, One Memorial Drive, Lodi, New Jersey beginning Monday, November 7, 2016 and may be examined at no expense by prospective bidders during regular business hours. Prospective bidders, upon request, shall be furnished with a copy of the specifications, bid proposal forms and contract documents upon payment of a non-refundable fee to the Borough of Lodi in the amount of \$25.00, which fee shall be applied to offset the administrative expenses of the Borough of Lodi in the provision of such forms and documents. Such Fee shall be payable in the form of Certified or Cashier=s Check or U.S. money orders only.

All bids to be considered shall be submitted on the Proposal Form contained in the Specifications and Contract Documents and shall be enclosed, at the time of submission, in sealed envelopes bearing the name and address of the bidder and the name of the project/service for which the bid is submitted on the outside of the envelope, and shall be addressed to AMayor and Council, Borough of Lodi, Bergen County, New Jersey@ Each envelope shall be labeled APurchase, Planting and Pruning of Shade Trees@.

As set forth in the Bid Specifications and Contract Documents, all bids submitted shall be accompanied by an Affidavit of Non-Collusion in the form contained in the Bid Specifications. In addition, all bid proposals shall be accompanied by Bid Security in the form of a Bid Bond in an amount being TEN PERCENT (10%) of the bid price duly issued by a licensed surety of the State of New Jersey or Certified or Cashier=s Check so as to insure the successful bidder=s execution of the contract supporting the purchase and delivery of the equipment so specified, which bid security shall be returned and refunded to the successful bidder within thirty (30) days of the execution of the form of contract, in form prepared by the Borough of Lodi, and as contained in the Contract Documents supporting the Bid Specifications.

In the event of the personal or hand delivery of a bid proposal, the Borough Clerk or her designee shall issue a written receipt acknowledging submission of the bid proposal upon the request of the bidder. Such receipt shall be deemed to constitute evidence of compliance with the Bid Specifications or any requirements of the Contract documents, but shall proof of the time of submission of the bid proposal only. In lieu of personal or hand delivery, bid proposals may be mailed to the Borough Clerk of the Borough of Lodi at the address set forth above, provided, however, that the mailing

envelope shall therein contain a sealed envelope prominently identifying the bid proposal in the manner specified above. All such mailings shall be by Certified Mail, Return Receipt Requested.

IN ORDER FOR ANY BID PROPOSAL TO BE CONSIDERED FOR AWARD, SUCH BID PROPOSAL MUST BE RECEIVED, WHETHER DELIVERED PERSONALLY OR BY MAIL, BY THE BOROUGH CLERK ON OR BEFORE THE DATE AND TIME SPECIFIED FOR THE RECEIPT OF BIDS AS SET FORTH ABOVE.

The required Bid Proposal and Non-Collusion Affidavit forms are contained in the Bid Specifications and Contract Documents. Failure to utilize the required forms, and/or the failure to submit the required bid security as set forth above, shall result in the rejection of the bid proposal.

Bidders are required to comply with the requirements and rules and regulations and orders promulgated by the State Treasurer pursuant to P.L. 1985, c. 127 et seq., as well as the provisions of N.J.S.A. 11:2-1 through N.J.S.A. 11:2-4, and all other applicable statutes, rules and regulations promulgated hereunder, the provisions of which are incorporated herein by reference. All bidders shall also comply with the requirements of P.L.1977, c.33 and all requirements of the Americans with Disabilities Act.

THE BOROUGH OF LODI EXPRESSLY RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS AND TO WAIVE ANY TECHNICAL ERRORS OR INFORMALITIES IN THE BID PROPOSALS OR IN THE DOCUMENTS ACCOMPANYING THE BID PROPOSAL IF SUCH REJECTION OR WAIVER IS IN THE BEST INTEREST AND WELFARE OF THE PUBLIC TO DO SO.

CAROLE L. D'AMICO
Borough Clerk, Borough of Lodi